
Tuesday, March 06, 2018

Minutes of the meeting of the Committee of the Whole held on Tuesday, March 06, 2018 in the boardroom of the Comox Valley Regional District offices located at 550B Comox Road, Courtenay, BC commencing at 4:04 pm.

MINUTES

Present:

Chair:	B. Jolliffe	Baynes Sound-Denman/Hornby Islands (Area 'A')
Vice-Chair:	B. Wells	City of Courtenay
Directors:	E. Eriksson	City of Courtenay
	K. Grant	Town of Comox
	E. Grieve	Puntledge/Black Creek (Area 'C')
	R. Nichol	Lazo North (Area 'B')
	B. Price	Town of Comox
	G. Sproule	Village of Cumberland
	M. Theos	City of Courtenay
Alt. Director:	D. Frisch	City of Courtenay
Staff:	R. Dyson	Chief Administrative Officer
	B. Dunlop	Corporate Financial Officer
	A. MacDonald	General Manager of Planning and Development Services
	M. Rutten	General Manager of Engineering Services
	I. Smith	General Manager of Community Services
	J. Warren	General Manager of Corporate Services
	J. Martens	Manager of Legislative Services
	L. Dennis	Legislative Services Assistant

RECOGNITION OF TRADITIONAL TERRITORIES:

The Chair acknowledged that the meeting was being held on the unceded traditional territory of the K'ómoks First Nation.

REPORTS:

AIR QUALITY UPDATE

B. Wells/K. Grant: THAT the report dated February 26, 2018 regarding recent air quality initiatives underway in the community be received.

208

Carried

V. Van Tongeren, Policy and Sustainability Analyst, provided an overview of the staff report regarding an air quality update.

Earle Plain, Ministry of Environment, presented information regarding the ministry's activities and highlights from a recent air quality patterns report.

SERVICE CHANGES FOR THE COMOX VALLEY TRANSIT SYSTEM

K. Grant/B. Wells: THAT the report dated February 27, 2018 regarding service changes for the Comox Valley Transit System be received.

209 Carried

M. Zbarsky, Manager of Transit and Sustainability, provided an overview of the staff report regarding service changes for the Comox Valley Transit System.

James Wadsworth, BC Transit, presented information regarding the proposed service change plan for the Comox Valley Transit System.

B. Wells/B. Price: THAT the 4,000 annual service hour expansion of the conventional transit system scheduled for September 2018 be implemented as described in the BC Transit Service Change Plan attached to this staff report dated February 27, 2018.

209 Carried NAY: R. Nichol, M.
Theos

PROJECT SCOPE FOR UTILITIES GOVERNANCE REVIEW

K. Grant/B. Price: THAT the report dated March 2, 2018 regarding a review of governance options for administration and operation of the Comox Valley Regional District (CVRD) water supply and sewage conveyance and treatment services be received.

208 Carried

J. Warren, General Manager of Corporate Services, provided an overview of the staff report regarding a review of governance options for administration and operation of the Comox Valley Regional District (CVRD) water supply and sewage conveyance and treatment services.

K. Grant/B. Wells: THAT the project scope as shown in Appendix A to the staff report dated March 2, 2018 for a utilities governance study and options analysis be approved;

AND FURTHER THAT the utilities governance study results and findings be presented to a future

Committee of the Whole meeting for further consideration.

208

Carried

BENEFITS SERVICE PROVIDER - REQUEST FOR PROPOSAL RESULT

K. Grant/B. Wells: THAT the report dated February 28, 2018 regarding benefits service provider request for proposal results be received.

208

Carried

J. Bradley, Executive Manager of Human Resources, provided an overview of the staff report regarding benefits service provider request for proposal results.

K. Grant/B. Wells: THAT as a result of a competitive process, a contract be awarded to Pacific Blue Cross for the provision of administering employee benefits at the Comox Valley Regional District for a one year period with options to renew on a yearly basis.

208

Carried

ADDENDUM - UPON APPROVAL OF THE COMMITTEE:

B. Wells/E. Grieve: THAT the addendum be considered.

208

Carried

REGIONAL GROWTH STRATEGY AMENDMENT REFERRAL FROM THE REGIONAL DISTRICT OF NANAIMO

E. Grieve/B. Wells: THAT the report dated March 6, 2018 regarding providing a letter of support to the Regional District of Nanaimo (RDN) with respect to a proposed minor amendment to the RDN Regional Growth Strategy (RGS) be received.

208

Carried

R. Holme, Long-Range Planner, presented an overview of the staff report regarding a proposed minor amendment to the Regional District of Nanaimo Regional Growth Strategy.

E. Grieve/D. Frisch: THAT the board provide a letter of support to the Regional District of Nanaimo with respect to proposed minor amendment process for the Regional Growth Strategy Bylaw No. 1615, forwarded by the Regional District of Nanaimo on March 1, 2018.

208

Carried

TERMINATION:

B. Wells/R. Nichol: THAT the meeting terminate.

208

Carried

Time: 5:20 pm.

Confirmed by:

Bruce Jolliffe
Chair

Certified Correct and Recorded By:

Jake Martens
Manager of Legislative Services

Recorded By:

Lisa Dennis
Legislative Services Assistant

These minutes were received by the Comox Valley Regional District board on the _____ day of _____,
20____.